

Housing Scrutiny Standing Panel – 2014/2015

Item	Report Deadline / Priority	Scheduled Date	Progress / Comments	Programme of Future Meetings
Standard (Periodic) Items				22 July 2014 16th October 2014 21 October 2014 9 February 2015 24 March 2015
(1) Performance against Housing Service Standards and Review <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2014	Completed – July 2014	
(2) 12-Month Progress Report on Housing Strategy Action Plan 2013/14	Low	October 2014	Completed – October 2014	
(3) Housing Key Performance Indicators (KPI) – Quarter 1	Low	October 2014	Completed – October 2014	
(4) Six-Month Review of the HRA Financial Plan	Medium	October 2014	Completed – October 2014	
(5) Six-monthly Progress Report on Housing Business Plan Action Plan	Low	October 2014	Completed – October 2014	
(6) Private Sector Housing Strategy Action Plan – Annual Progress Report	Low	October 2014	Completed – October 2014	
(7) Annual Review of the Housing Allocations Scheme and Tenancy Policy <i>(Recommendations to Cabinet)</i>	High	October 2014	Completed – October 2014	

(8) Annual Diversity Report of Housing Applicants (Recommendations to Housing Portfolio Holder))	Medium	October 2014	Completed – October 2014
(9) Housing Strategy Action Plan 2015 (Recommendations to Cabinet)	High	October 2014 January 2015	Completed – Feb 2015
(10) Housing Key Performance Indicators (KPI) – Quarter 2	Low	January 2015	Completed – Feb 2015
(11) Briefing on the proposed Council rent increase for 2015/16	Low	January 2015	Completed – Feb 2015
(12) Proposed housing service improvements and service enhancements – 2015/16 (Recommendations to Cabinet)	High	January 2015	Completed – Feb 2015
(13) Housing Key Performance Indicators (KPI) – Quarter 3	Low	March 2015	Scheduled for this meeting
(14) Housing Key Performance Indicators (KPI) – Targets for 2015/16	High	March 2015	Scheduled for this meeting
(15) HRA Business Plan 2015/16 (Recommendations to Housing Portfolio Holder)	High	March 2015	Scheduled for this meeting

(16) 12-monthly Progress report on Housing Business Plan Action Plan	Low	March 2015	Scheduled for this meeting
Special (Planned) Items – Including Updated Housing Service Strategies			
(16) Housing Service Strategy on the Private Rented Sector (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2014	Completed – July 2014
(17) Consideration of the Government’s “Pay to Stay” Policy (DCLG Guidance on Social Housing Rents)	Medium	July 2014	Completed – July 2014
(18) Housing Under-occupation Officer post – 1 Year Review	Low	July 2014	Completed – July 2014
(19) EFDC Tenant Profile Report	Low	July 2014	Completed – July 2014
(20) Presentation from Family Mosaic on their Floating Support Service to vulnerable people to help prepare/sustain their tenancies	Low	October 2014	Completed – October 2014
(21) Housing Service Strategy on Rent Arrears (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	July 2014 October 2014	Completed – October 2014

(22) Housing Service Strategy on Anti-Social Behaviour (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	January 2015 March 2015	Scheduled for this meeting.
(23) Homelessness Strategy 2015-2018	High	March 2015 June 2015	Deferred – to the June meeting, in order to include full-year figures for 2014/15.
(24) Report of the Tenant Scrutiny Panel on its Service Review of Tenant Involvement	Medium	March 2015 June 2015	Deferred to at least June 2015 - since the Tenant Scrutiny Panel has not yet completed its work, and is also struggling with its membership numbers.
(25) Housing Service Strategy on Harassment (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	October 2014 June 2015	Deferred – Due to workload and other officer commitments
(26) Housing Service Strategy on Older Peoples Housing (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	March 2015 June 2015	Deferred – Due to workload and other officer commitments
(27) Housing Service Strategy on Housing and Estate Management (Review and update) <i>(Recommendations to Housing Portfolio Holder)</i>	Medium	March 2015 June 2015	Deferred – Due to workload and other officer commitments

(28) Housing Service Strategy on Empty Properties (Review and update) (<i>Recommendations to Housing Portfolio Holder</i>)	Medium	March 2015 June 2015	Deferred – Due to workload and other officer commitments	
(29) Possible operation of operating a “Sinking Fund” for new leaseholders in new or existing flat blocks where there are no existing leaseholders	Medium	October 2014 July 2015	Deferred – Due to workload and other officer commitments	
(30) Housing Strategy 2015-2018	High	January 2015 October 2015	Deferred – to at least October 2015, due to delays with the formulation of the Local Plan Preferred Options	
Items added after the original Work Programme was agreed				
Presentation on progress with Essex Landlord Accreditation Scheme	Low	March 2015	Completed – Feb 2015	
Items for Future Years				
Review of Housing Management Staffing Levels following the introduction of Universal Credit	Medium	2015/16		
Review of the success of the pilot scheme to extend the opening hours of the Limes Centre, following 12 months’ operation	Medium	2015/16 or 2016/17 (dependent on start of pilot)		